

UCC SPORT

Clubforce Registration System



2022



**UCC
SPORT**
PRIDE. BELIEF. PASSION.

**PRIDE.
BELIEF.
PASSION.**



University College Cork, Ireland
Coláiste na hOllscoile Corcaigh



CLUBFORCE SYSTEM



UCC Sport are delighted to announce a partnership with Clubforce to provide our Clubs with access to a new membership registration system

www.Clubforce.com

This presentation will provide your club with the key information you need to create membership plans and use the system to collect detailed information on those who have signed up to be part of your club.

Students have been signing up for clubs using the C+S portal which provides you with their name and email address but little other information on who they are and their interest and back ground.

Clubforce will allow you to track members- ensure they have completed the necessary permissions and assign them to a team or group



[Why Clubforce? ▾](#)

[Product ▾](#)

[Pricing](#)

[Resources ▾](#)

[Support](#)

[Login](#)

[Find My Club](#)

[Start free or get a demo](#)

All-in-one platform for Sports Club Management

Grow your club online, automate your fundraising and free-up your volunteers.

[Request a demo](#)



WHY – THE CLUBFORCE SYSTEM



Clubs currently have a wide variety of processes to progress students, coaches, volunteers, alumni and potential members from signing up at the start of the season to becoming registered members of the club for competition and other purposes.

Frequently Clubs are using their own google forms, Facebook sites, spreadsheets or other process to collect details on members after the sign up date.

We have entered into an agreement following detailed research with Clubforce to pilot and develop a membership system for all Clubs which will provide standard questions, compliance with GDPR and other permission and then allow a club to select from templates on sports specific and other information required by the club.

The system will be launched and piloted in 22.23 and expanded. It will take time to get this fully right and operational and we look forward to working with you to improve this area.

Clearly in many Clubs there are capacity limits on how many people can join and participate and those how progress from recreational purpose to competitive purposes. This system will help us and you improve how we operate.

Clubforce® making sport happen

Why Clubforce? Product Pricing Resources

Support Login Find My Club Start free or get a demo

All-in-one platform for Sports Club Management

Grow your club online, automate your fundraising and free-up your volunteers.

Request a demo

IMPLEMENTING CLUBFORCE SYSTEM



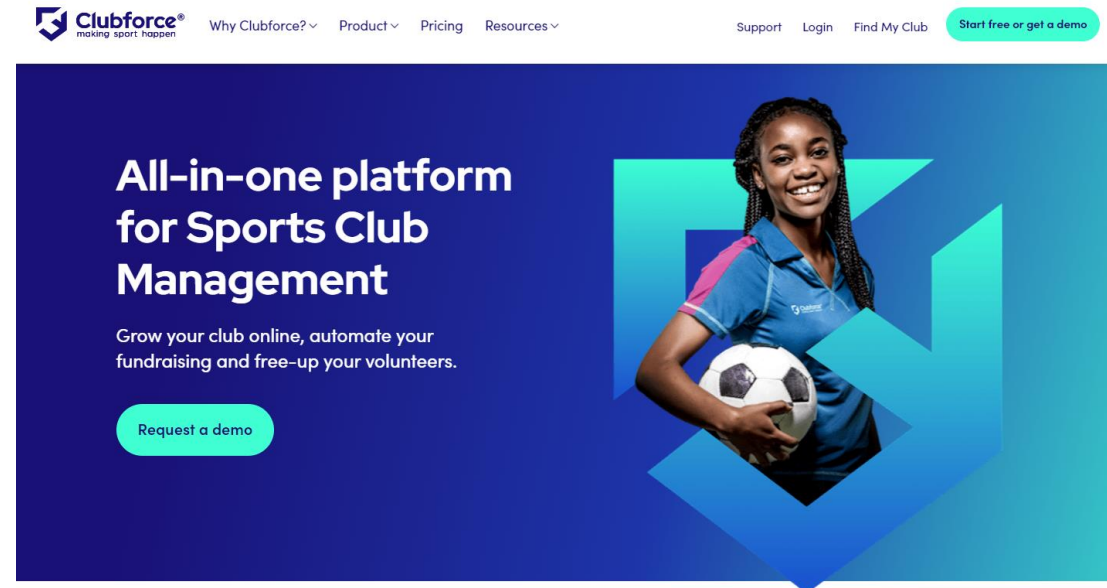
We will roll out the Clubforce System in the following phases:

Phase 1: Set Up and Testing Season 22.23

- Progress from existing sign up process to registration of members with Club Force
- Testing of system by UCC Clubs to register members
- Feedback and ongoing development
- Review progress

Phase 2: Prepare for Season 23.24

- Confirm membership plans by end of May
- System ready to go for Season 23.224 tor register new members from June 2024
- Upgrades to the system – build membership communications
- Implement, recruit and register members for September 2023



LOGGING ON - CLUBS



The starting point is to logon to the Clubforce system

[Clubforce Logon](#)

Each club will use **its club email** to logon to the system e.g. athletics@ucclubs.ie

You will need to create a password to use the system which will be sent your email account

Once you have logged you will be able to create different membership plan ie

- Student Full Member
- Associate Member
- Coach
- Alumni
- Other

A Stripe account has been created for each club to allow the club take payments for any items you need to invoice members for e.g. gear/affiliation/registration



Sign in

Remember me

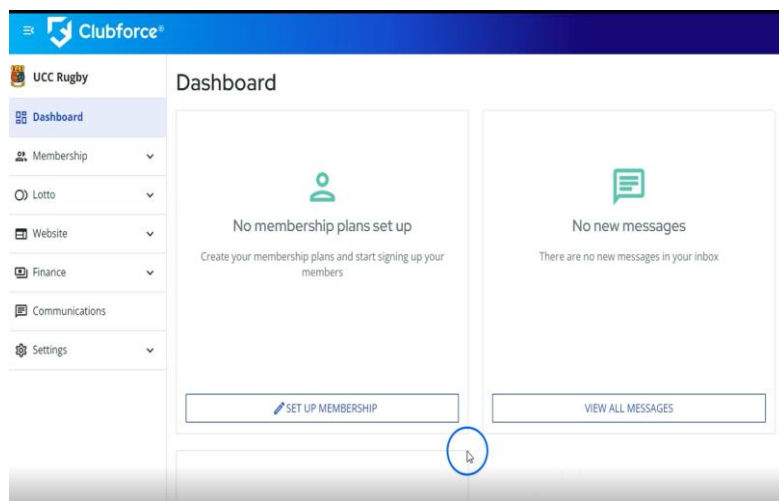
SIGN IN

[FORGOT PASSWORD?](#)

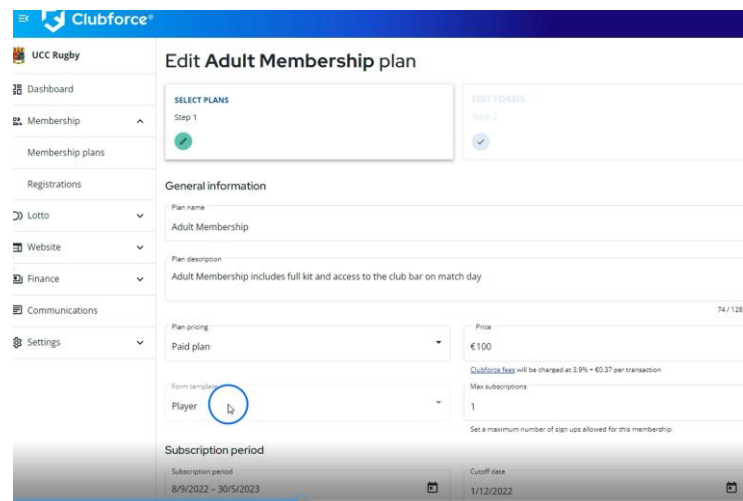
CREATING MEMBERSHIP PLANS



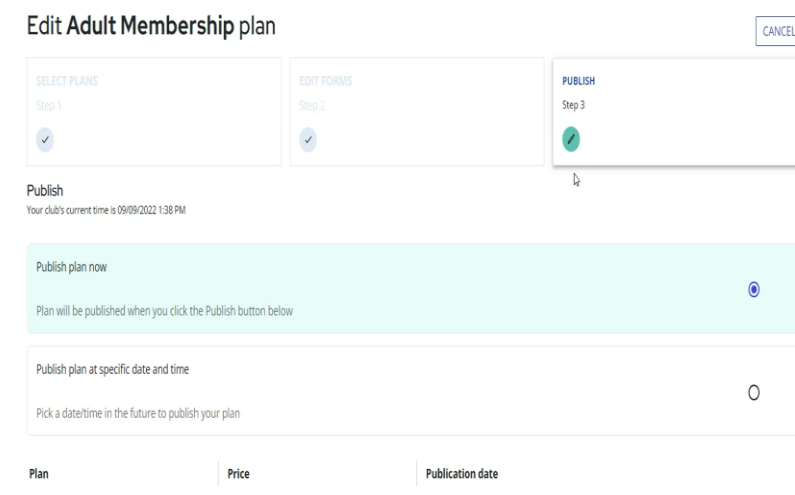
Step 1: Set up your account



Step 2: Editing Plans

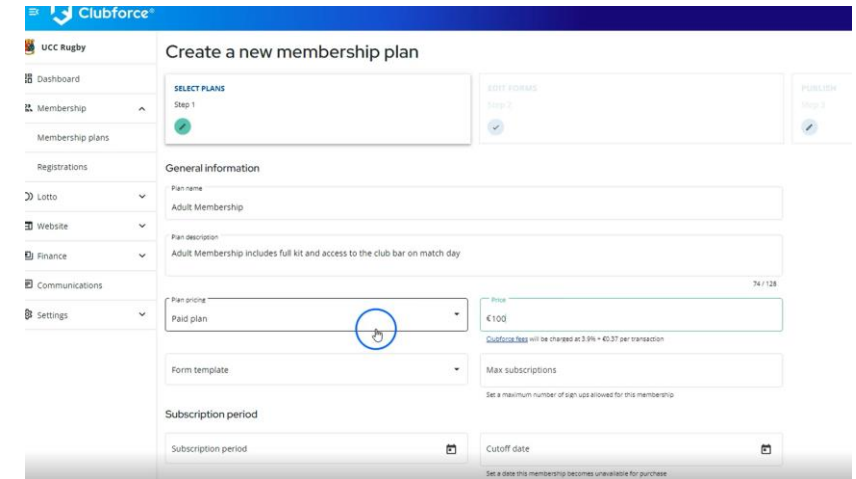
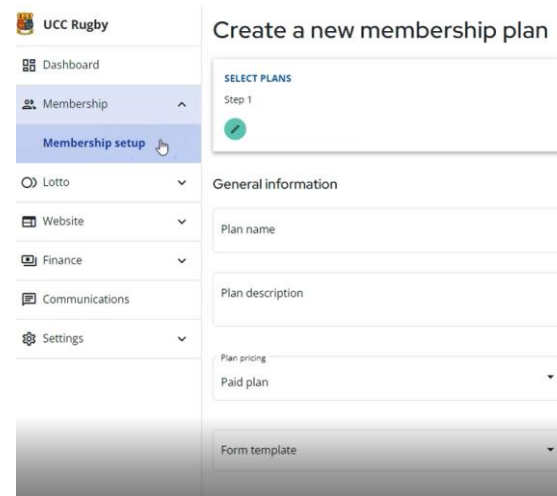
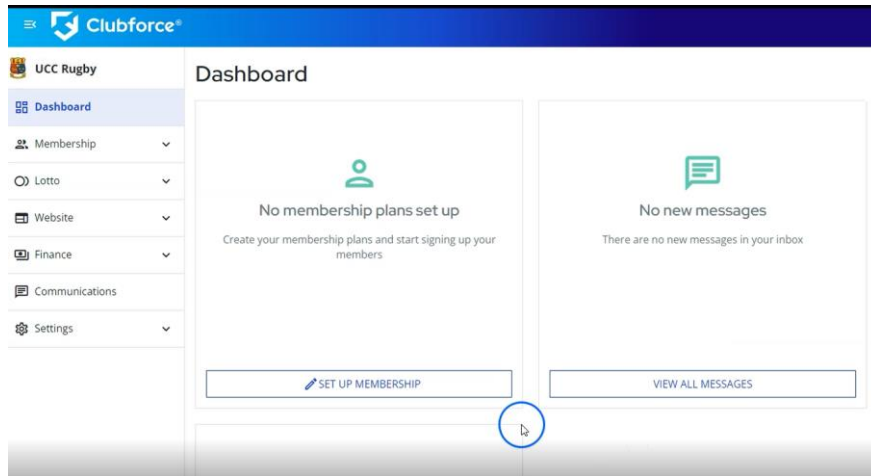


Step 3: Publish your plans and invite new members to join



Training videos are available on the UCC Sport Website: [Club Management](#) Section

INVITING MEMBERS TO REGISTER



Once you have created your plans you can use bulk the link to Clubs Members to invite them to create their account and register their full details with you club.

The easiest way to do this is through the Clubs Portal email section.

QUESTIONS AND TRAINING



If you have any questions on any aspects of the Clubforce system please send them to sport@ucc.ie

We will be providing training and be available to follow up on any questions or issues with the Clubforce Team

We are looking for each Club to test and use the system in S1 and then we will regroup and look at the next phase which will include the ability to communicate with members through group messages and other features.



Sign in

Remember me

[FORGOT PASSWORD?](#)